

Please note: Before completing the enrolment application, be sure to read the application guide, to find out about workplace skills development strategies and programs and their requirements.

Section 1 – Applicant identity

Last name and first name														
Social insurance number			Date of birth Year Month Day			Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		Preferred language of correspondence <input type="checkbox"/> French <input type="checkbox"/> English		E-mail				
Home address	Number		Street, range road or P.O. box						Apartment					
	Municipality										Postal code			
	Province					Country								
Home telephone	Area code		Number		Work telephone (if applicable)	Area code		Number		Extension	Cellphone	Area code	Number	

Section 2 – Program information

Indicate the name of the program in which you wish to enrol and the corresponding code. To do so, please read the application guide. *Please complete a separate form for each program.*

Program name: _____

Program code: _____

Type of application: Enrolment in a program Certificate of qualification from Emploi-Québec expired more than four years ago
 Recognition of skills Recognition of training credentials under a mutual recognition arrangement

Section 3 – Information about the applicant’s training and experience

Training

Have you taken any pertinent training courses related to the qualification program in which you wish to enrol?
 Yes No If “Yes,”

– Please give the names of the courses that you have taken and the names of any diplomas, attestations or certificates obtained:

– Please attach a legible photocopy of each transcript (statement of grades), diploma, attestation or certificate. In the case of a diploma issued by the Ministère de l’Éducation nationale de France, enclose a certified true copy (see definition in the Information Guide).

Certificates of qualification

Do you hold any occupational (vocational) qualification certificates?
 Yes No If “Yes,”

– Please indicate the title of each certificate:

– Please attach a legible photocopy of each diploma, attestation or certificate.

Confirmation of employment

Do you have pertinent work experience related to the program in which you wish to enrol?
 Yes No If “Yes,” please attach a confirmation from an employer for each pertinent work experience related to the program indicated in section 2.

